

EXECUTIVE BOARD

A G E N D A

Date: Monday 20 February 2006 at 9.15 am

Venue: Old Library Room, Town Hall

Membership as at 21 November 2005

Portfolio

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Mary Clarkson

Maureen Christian

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Matthew Sellwood

Over-arching responsibility

Capital Projects and Procurement

Crime and Community Safety

Leisure

Culture and Communities

Social Inclusion

Environment

Strategic Planning, Housing and
Economic Development

Without Portfolio

Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Recommendations and reports (attached) of Scrutiny Committees

5. REVIEW OF OLDER PEOPLE'S HOUSING AND SERVICES

Report (attached) of the Housing Services Business Manager

The Housing Scrutiny Committee considered the report on 25 January. Its recommendations and the author's response to them are set out in the Appendix on page 5.8

6. HOUSING VULNERABLE YOUNG PEOPLE REVIEW – RECOMMENDATION COSTS

Report (attached) of the Strategy and Review Business Manager

7. PROPOSED CHARGES FOR CENTRAL AND SUBURBAN CAR PARKS AND INCREASES IN PENALTY CHARGES

Report (attached) of the Transport and Parking Business Manager

8. MANDATORY HMO LICENSING SCHEME – FEE STRUCTURE

Report (attached) of the Environmental Health Business Manager

The Housing Scrutiny Committee considered the report on 25 January. Its recommendations are set out in Appendix 2 to the report.

9. HOUSING ACT 2004 – DELEGATED POWERS

Report (attached) of the Environmental Health Business Manager

The Housing Scrutiny Committee considered the report on 25 January and endorsed the recommendations as set out in the report.

10. RESPONSE TO CONSULTATION ON PLANNING POLICY STATEMENT 25: DEVELOPMENT AND FLOOD RISK

Report (attached) of the Planning Services Business Manager

11. RESPONSE TO GOVERNMENT CONSULTATION ON PLANNING GAIN SUPPLEMENT

Report (attached) of the Planning Services Business Manager

12. RESPONSE TO GOVERNMENT CONSULTATION ON PLANNING POLICY STATEMENT 3: HOUSING AND THE GOVERNMENT'S RESPONSE TO KATE BARKER'S REVIEW OF HOUSING SUPPLY

Report (attached) of the Planning Services Business Manager

13. HRA CAPITAL PROGRAMME 2006/09 – POWER TO INCUR EXPENDITURE

Report (attached) of the Oxford Building Solutions Business Manager

14. SUPPLY OF ELECTRICAL MATERIALS TO OXFORD CITY COUNCIL –

MAJOR PROJECT APPROVAL AND CONTRACT AWARD

Report (attached) of the Oxford Building Solutions Business Manager

15. BUILDING REGULATIONS CHARGES

Report (attached) of the Built Environment Business Manager

16. OXFORD CLIMATE CHANGE ACTION PLAN

Report (attached) of the Strategy and Review Business Manager

17. DEPLOYMENT OF OXFORD'S STREET WARDENS

Report (attached) of the Neighbourhood Renewal Business Manager

18. WORKING TOGETHER FOR A BETTER OXFORDSHIRE – OXFORDSHIRE'S DRAFT LOCAL AREA AGREEMENT 2006/09

Report (attached) of the Neighbourhood Renewal Business Manager

19. ODPM HOMELESSNESS DIRECTORATE REVENUE ALLOCATION

Report (attached) of the Neighbourhood Renewal Business Manager

20. DEVELOPMENTS IN TOURISM IN OXFORD

Report (attached) of the Strategy and Review Business Manager

21. AREA COMMITTEE RECOMMENDATIONS

There are no recommendations from Area Committees to be dealt with at this meeting. Recommendations relating to grants will be dealt with on 13 March 2006 when the Board will consider a report on city-wide grants.

22. PORTFOLIO HOLDER QUESTIONS

There are no questions for the Board to consider.

23. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

Proforma (attached) in respect of a decision taken by the Transport and Parking Business Manager concerning the Concessionary Bus Fares Scheme.

24. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, published on 17 January 2006, compiled by the Head of Legal and Democratic Services.

25. MINUTES

Minutes (attached) of the meeting of the Board held on 16 and 30 January 2006.

26 . MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. PROPOSED DISPOSAL OF FREEHOLD WAREHOUSE, PETERLEY ROAD, HORSPATH

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – contains terms under negotiation)